



**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED**

(A Govt. of West Bengal Enterprise)

OFFICE OF THE GENERAL MANAGER  
SANTALDIH THERMAL POWER STATION  
P.O. - SANTALDIH THERMAL PLANT  
DIST. – PURULIA, PIN - 723 146.  
Fax No. 03251-260217 / Tel No. 03251-260218

**((Tender Notice for Website))**

NIT No: WBPDC/Adv-Tend-CC/16-17/201/STPS Date: 31.08.2016

**Tender Ref. No. : STPS / M&C / Press Tender / 330 / TECIT (Vol.-II) /16 / 389 Dt. 27.08.2016**

**Description of the Work:** “Annual rate contract for miscellaneous maintenance works of Telephone Exchanges, Telephone Lines & Telephone Sets at STPS Plant and Township Exchange under TECIT Dept. Santaldih. T. P.S.

**INFORMATION TO BIDDERS:** This is a Three Part bidding system containing **Earnest Money (Part-I), Qualifying Requirement (Part-II), and Price Bid (Part-III)**. The same will be received and evaluated by the WBPDC, STPS from Technical and Financial point of view to make the selection in the best interest of the WBPDC, STPS for the complete work covered under the tender document.

**1) Earnest Money:** The Earnest Money is Rs **32, 000/- (Rupees Thirty Two Thousand only)**. The earnest money shall be deposited along with tender papers in the form of Demand Draft / Pay Order issued by any Nationalized Banks from India in favour of “THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED, STPS” payable at Santaldih, Purulia or Kolkata.

**2) Contract Period:** 01 (One) Year.

**3) Estimated Cost:** Rs. 12.16 Lac with tax [Approx]

**4) Cost of Tender Paper:** Rs. 1000 (Rupees One Thousand only).

**5) Qualification Requirement:**

**1. Technical Requirements:**

a) The Vendor should have enough credentials of executing either one of the following types of maintenance jobs at any Govt./PSU/Other reputed organization for at least 01 (One) year, out of three preceding years- **Maintenance of Telephone Exchange, Telephone Sets and Telephone Lines OR Maintenance jobs related to Electrical testing and Communication system in Thermal Power Station OR Maintenance jobs related to Control and Instrumentation system in Thermal Power Station.**

b) Party should submit Single completed order value not less than Rs. 8.46 Lac (exclusive of taxes),

OR

Two completed orders not less than Rs. 5.28 Lac each (exclusive of taxes),

OR

Three completed orders not less than 4.23 Lac each (exclusive of taxes).

c) The financial condition of the Vendor must be sound enough. The bidder's average annual turnover shall be not less than 30% of estimated cost for the last 03 (three) financial years.

The Bidder is required to submit copy of Work Order (Not older than seven years). Seven (07) years will be calculated from the date of publication of the NIT.

**2.** Provident Fund Certificate (Not Sub-Code Certificate) allotted by S.R.O. & R.P.F.O.,

**3.** Service Tax Registration Certificate,

**4.** Professional Tax Registration Certificate,

**5.** PAN Card

**6.** Latest PF Challan,

**7.** Latest Service Tax Return

**8.** Latest Income Tax return,

**9.** Latest Professional Tax Deposited Challan,

**10.** P&L and Balance sheet for the last 03 (three) financial years (should be audited).

**6) Sale of Tender Paper:** From **01.09.2016 to 09.09.2016** on all working days up to 14=30 Hour (except month end day, holiday and Saturday). Sale of tender paper to the applicant will not qualify them automatically in Techno-Commercial bid. Tender paper will be sold to each of the applicants.

**7) Pre – Bid Discussion:**

It is intended to have a pre-bid discussion at this Office of Sr. Manager (M&C), STPS on **14.09.2016 at 15=30 Hrs.** to provide any additional information and furnish clarification, if any, needed on the scope of work and tender documents. Any modification or addenda to tender documents resolved shall also be part of these tender documents. Parties not attending the pre-bid discussion are also liable to abide by the output of pre-bid discussion.

**8) Last date of Submission of Complete Tenders and opening of Part - I & II of the Bids:**

Last date of submission: 20/09/2016 up to 3.00 P.M.

Opening of Part – I & II Bids: 20/09/2016 after 3.15 P.M.

**9) Opening of Tender:**

- 1) The tenders shall be opened in presence of representative of the prospective bidders, if available, at the time and date set for opening of tender as specified hereunder or in case any extension has been given thereto on the extended tender opening date and time notified to all the prospective bidders who have purchased the tender documents. The Prospective bidder's authorized representative (up to two persons) may attend the opening.
- 2) The due date and time of opening of E.M.D. & Qualification of bidder is after 3.15 P.M. on **20-09-2016**. After opening the main cover, the envelope containing EMD (Part-I) shall be opened first and if EMD of requisite amount in proper mode is found only then Qualifying Requirement (QR) (Part-II) shall be opened.
- 3) Price Bid (Part-III) of tender of those prospective bidders who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently on the same date or at a later date. The due date & time of opening of price bid will be duly intimated.

**10) Evaluation of Tender:**

- 1) Issuance of tender documents will not mean that such tenderers are automatically considered qualified for the entire tender process.
- 2) The WBPDCCL reserves the right to itself to accept any tender or reject any or all tenders or cancel / withdraw the invitation for tender without assigning any reason for such decision. Such decision by the WBPDCCL shall not be subject to question by any prospective bidders and the WBPDCCL shall bear no liability consequent upon such decision and the prospective bidders shall have no claim in this regard against the WBPDCCL.
- 3) Evaluation by the WBPDCCL shall be based on the information and documentary evidence submitted by the prospective bidders in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and the WBPDCCL has the right to request for additional information. The WBPDCCL reserves its right to reject any tender, if in the opinion of the WBPDCCL the qualification data / documentary evidence submitted by the prospective bidders are incomplete or prospective bidders is found not qualified to satisfactorily perform the work. The WBPDCCL reserve the right to reject any tender if the prospective bidders is found to be disqualified by giving incorrect and / or false information.
- 4) The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one prospective bidder and also reserves the right to reject any or all tender or cancel the tender without assigning any reason whatsoever.
- 5) Notwithstanding, anything stated above or elsewhere, the WBPDCCL reserves the right to asses the capability and capacity of the prospective bidders, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

Tenders Documents can be obtained form Sr. Manager (M&C), STPS or his authorized representative against written application on any working day, except Payday and Saturday, between 11=00 Hrs. and 14=30 Hrs after depositing cost of tender documents at cash counter, S.T.P.S. by cash only.

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**GENERAL MANAGER**  
**SANTALDIH THERMAL POWER STATION**  
**WBPDCCL**